Regrade Instructions

To the Student:
You **must** review your regrade requests with a GSI prior to submitting it to make sure that the requests are valid. You may only be able to do this at the final exam. If the request is valid, write your request below and on the back if necessary. Have the GSI initial it.

You may request **up to 3 questions only** to be regraded. **YOU MUST ATTACH YOUR EXAM TO YOUR REQUEST. NO ATTACHED EXAM AND YOUR REQUEST WILL BE IGNORED.**

All regrade requests are due **Thursday August 16th by 2 PM** in the mailbox outside of 2088 VLSB or turn it in to your GSI at the final exam. **NO EXCEPTIONS.**

Please fill in all of the information for the following table EXCEPT Columns 4 & 5. You may request to regrade up to three questions. Justify your requests in the box by listing the page #, question # and your justification.

Your Name _____ **Section #**____ **GSI Name** _____
(Print legibly)

Page # & Question #	Possible # of Points	Your Score	Regrade Points	New Score

GSI: Total Old Score _____ plus **Total # of Regrade Points:** _____ **= Total Revised Score** _____**.**

To the GSI:
Please review all requests and initial valid requests. (No initials--no regrade!)

To the Regrade Reader:
Please fill out columns 4 & 5 in the above table after reviewing students request(s).

3 questions

page #= _____, question = _____, reason =

GSI Initial: _____

page #= _____, question = _____, reason =

GSI Initial: _____

page #= _____, question = _____, reason =

GSI Initial: _____