Regrade Instructions

To the Student:
Please review your regrade requests with your GSI first to make sure that the requests are valid. If the request is valid, write your request on the back of this sheet. Your GSI must then initial it. (NO initials equals no regrade!)

You may request **up to 3 questions only** to be regraded. **YOU MUST ATTACH YOUR EXAM TO YOUR REQUEST. NO ATTACHED EXAM AND YOUR REQUEST WILL BE IGNORED.**

All regrade requests are due **Tuesday August 14th by 5 PM** in the mailbox outside of 2088 VLSB. **NO EXCEPTIONS.**

Please fill in all of the information for the following table EXCEPT Columns 4 & 5. You may request to regrade up to three questions. Justify your requests in the box by listing the page #, question # and your justification.

Your Name _____ **Section #**____ **GSI Name** _____
(Print legibly)

Page # & Question #	Possible # of Points	Your Score	Regrade Points	New Score

GSI: Total Old Score _____ plus **Total # of Regrade Points:** _____ **= Total Revised Score** _____**.**

To the GSI:
Please review all requests and initial valid requests. (No initials--no regrade!)

To the Regrade Reader:
Please fill out columns 4 & 5 in the above table after reviewing students request(s).

3 questions

page #= _____, question = _____, reason =

GSI Initial: _____

page #= _____, question = _____, reason =

GSI Initial: _____

page #= _____, question = _____, reason =

GSI Initial: _____